

# **Elementary Teacher**

## **Working Place:**

Okinawa International School - Secondary School, Nanjo Campus

## **Period of employment:**

April, 2026 – March, 2027

## **Working Hours:**

8:00 a.m. to 5:30 p.m., Monday to Friday. Saturday (in case of annual school events)

## **Curriculum:**

IB PYP (Primary Years Programme)

## **Grades:**

Grades 1 - 5

## **Overview:**

- Elementary Homeroom teacher (class management, creating safe and clean classrooms, communicating with students and parents)
- Support student's academic, social and emotional wellbeing
- Teach IB PYP, Unit of Inquiry (including Science and Social studies), Math, English, Art, Life Tech, and Moral education.
- Perform class advisory duties and other general duties (Japanese Komubunsho) as requested.
- Design and prepare each class
- Collaborate with other teachers
- Support in test administration of WIDA, TOEFL Primary and Junior
- Administration of proficiency tests (WIDA screener, Model) to assess students' English proficiency level
- Use Computer Literacy (Google Workspace, Zoom, Managebac and other resources)
- Support Lunch serving (if necessary)
- Teach Summer School (if necessary)

## **Requirements:**

- ① Support the educational philosophy of the school.
- ② A valid and relevant teaching license. (Elementary School)
- ③ Minimum 1 year classroom teaching experience. (IB experience preferred)
- ④ Master's degree. (preferred)
- ④ Native level of English or equivalent

## **Other:**

Salary : To be presented at the interview

## **Send application documents to:**

[headmaster@ois-edu.com](mailto:headmaster@ois-edu.com)